

**Gallia County Artisan Market's
"The Artisan Shoppe" Vendor Contract**

I, _____, agree to follow and be subject to the terms of this contract between myself, hereinafter "Vendor," and the Gallia County Artisan Market's "The Artisan Shoppe." I fully understand that the Gallia County Artisan Market is simply managing The Artisan Shoppe and I elect to have the following arrangement with the Gallia County Artisan Market for the selling of my goods and items at The Artisan Shoppe's location.

Terms & Conditions

Vendor Agreements: Initial all that apply below.

_____ I agree to The Artisan Shoppe taking 20% of monthly sales for all products that I have displayed in The Artisan Shoppe.

_____ I agree to let the employees of The Artisan Shoppe safely and carefully transport items selected by the employees to take to events to sell and promote said items on behalf of the Gallia County Artisan Market and The Artisan Shoppe. Items will be sold at their listed and marked price and will be sold based on the Shoppe percentage agreement unless a different rate is agreed upon.

Sales Tax:

- The Artisan Shoppe will be responsible for the collection and payment of sales taxes for sales made at The Artisan Shoppe.

Pay Periods:

- The end of the last day we are open during the month is the cut-off day for processing sales.
- Checks will be available to pick up the first week of the following month.
- A sales activity sheet with each sale amount will be available with each check.
- If checks aren't picked up within the month, they will be mailed to the address provided on this contract.

Inventory:

- Vendors are only permitted to bring products in which they have personally created unless otherwise agreed upon.
- Vendors cannot have business cards with any contact information displayed on their products unless required by government standards. This is to guarantee in Shoppe sales.
- Vendors will be allowed to use "The Artisan Shoppe" price tags, but can also use neutral price tags.
- All items must have the vendor's initials/business name and prices indicated on each item unless otherwise agreed upon.

Sales:

- Management of The Artisan Shoppe reserve the right to prohibit any item from being sold on the premises.
- The Artisan Shoppe agrees to sell goods/items for vendors at the price marked and agrees not to deviate from any price set by the vendor, unless the vendor authorizes said deviation from the marked price.

Displays:

- Management of The Artisan Shoppe will display each vendor's wares as they see fit.
- Items might be moved to different display locations as management sees fit.
- Vendors are responsible for keeping products stocked and if items need to be removed for long periods of time, other items need to replenish the vendor space unless otherwise agreed upon.
- Vendors are responsible for regularly updating a portion of their inventory and displaying a selection of seasonal items, if possible.
- Management of The Artisan Shoppe reserve the right to require certain display standards that vendors may need to supply.

All Laws Apply:

- Vendors are responsible for following and abiding by all codes, ordinances, and regulations of the city, county, state, and other entities having jurisdiction over the conduct of the vendor's business.

Vendor Expectations:

- Vendors shall be dressed in appropriate clothing and shall not be under the influence of drugs or alcohol while conducting business at The Artisan Shoppe.
- Smoking in any form is prohibited in or near The Artisan Shoppe.
- As a small business, we expect and appreciate all personal promotion that our vendors provide. If you are on social media, we appreciate you sharing and helping us promote The Artisan Shoppe. Word of mouth and other forms of advertisement are also very much appreciated.

By signing below, I further recognize and acknowledge that Gallia County Artisan Market is an Ohio 501(c)(3) Non-Profit Corporation organized for charitable purposes, educating the general public about arts and culture, assisting and organizing local vendors, and for the economic revitalization of Gallia County. If the Gallia County Artisan Market suffers any damage from my acts, I agree to indemnify the Gallia County Artisan Market for such damages. Further, I will not hold the Gallia County Artisan Market responsible for any injury occurring at The Artisan Shoppe; damaged, lost, or stolen merchandise at said Shoppe; or any damages stemming from the closing of The Artisan Shoppe.

Should a vendor at any time occupy the premises in a manner contrary to the rules of The Artisan Shoppe, or in any manner that is hazardous or offensive to the public or vendors, upon request of Market Officials, vendors shall immediately cease such offending conduct. Failure to immediately conform its conduct as requested shall be cause to revoke this agreement and the vendor permit. The Gallia County Artisan Market and The Artisan Shoppe is relieved and discharged from any and all loss or damage occasioned by such removal. The Gallia County Artisan Market and The Artisan Shoppe will retain any money percentage in exchange for display space. The Gallia County Artisan Market and The Artisan Shoppe will not be responsible for storage or safekeeping of property so removed.

The vendor will not institute any action or suit at law or in equity against the Gallia County Artisan Market and/or The Artisan Shoppe and its agents, Board of Trustees of the GCAM Board, employees; members of the program, or the management as a result of operations under this contract. The vendor will not aid in the institution of prosecution of any claim for damages, costs, loss of services, expenses, or compensation for or no account of any damages, loss or injury to person or property as a result of operation under this contract.

Vendor's Printed Name: _____

Vendor's Signature: _____ Date: _____

Vendor's Mailing Address: _____

Vendor's Phone Number: _____

Vendor's Email: _____

The Artisan Shoppe Authorized Representative

Printed Name: _____ Signature: _____